



**Building Bright Futures State Advisory Council (BBF SAC)  
Meeting Minutes  
May 20, 2024 (Via Zoom)**

**SAC Members Present:** Ilisa Stalberg, Janet McLaughlin, Cheryle Wilcox, Tammy Bates, Renee Kelly, Tiffany North Reid for Xusana Davis, Jessica Brumsted, Eddie Gale, Carol Lang Godin, Sharron Harrington, Becca Webb, Dimitri Garder, Danielle Mitchell, Deb Hartswick, Christy Swenson, Amber Hewston, Kiona Heath, Erica McLaughlin, Flor Diaz Smith

**Absent:** Shayla Livingston, Jessica Vintinner, Meg Porcella, Kendal Smith, Aryka Radke, Ruth Hardy, Libby Daghlian

**Community Partners/Guests:** Over 60 community partners

**Staff present:** Morgan Crossman, Beth Truzansky, Kate Bailey, Katie Mobbs, Anna Brouillette, Kelly Hayes, Michelle Kersey, Courtney Hillhouse, Dora Levinson, Linda Michniewicz, Valerie Wood, Darla Senecal, Tanya LaChapelle, Ali Dieng, Nate Millarhouse

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This meeting was recorded and that recording can be found [here](#)

**Welcome & Introductions**

**1. Welcome, mindful moment, review agenda**

**2. VECAP Summit to monitor progress and evaluate strategy toward Vermont's Early Childhood Action Plan goals and objectives**

The annual VECAP Summit is one way BBF documents and celebrates progress toward the vision outlined in the VECAP. More than 100 people representing each level of the Network gathered for the event to celebrate progress towards the state's vision and strategic plan for the early childhood system. The Vermont Early Childhood Action Plan (VECAP) articulates the following vision for Vermont's children and families: Vermont aspires to realize the promise of each and every Vermont child by ensuring that the early childhood system is an integrated, continuous, comprehensive, high-quality system of services that is equitable, accessible, and will improve outcomes for children in the prenatal period to age 8 and their families. Partners from across the early childhood system came together for the event and broke into small groups to hold discussions and track progress and identify areas of need. Examples of progress are captured [in this blog](#). The summit included an overview of the VECAP, small groups to explore where progress has been made, followed by discussion.

**3. SAC Business Meeting**

The VECAP Summit was followed by a brief business meeting.

**March 2024 SAC Meeting Minutes**

Motion to approve the March 25, 2024, minutes was made by Dimitri Garder, with a second from Carol Lang Godin. There were none opposed. No abstentions from the vote. All members voted in favor of approving March 25, 2024 minutes.

#### **SAC Budget presentation**

Dr. Morgan Crossman, BBF Executive Director, presented the BBF FY25 Budget. The full budget is \$5.2M which includes \$250k overhead, travel, other; \$1.7M staffing (17.5 FTE); and \$3.2M grants, contracts, consulting. The FY25 budget is fully funded putting BBF in a very strong position. The presentation included current staff capacity, accomplishments to build the organization's finance management and infrastructure, and long-term fundraising strategy.

Motion to approve the FY25 BBF Budget was made by Cheryle Wilcox, with a second by Renee Kelly. There were none opposed. No abstentions from the vote. All members voted in favor of approving the FY25 budget.

#### **4. Adjourn**

The meeting adjourned at 3:00 p.m.

**Next Meeting- Monday July 22, 2024 1:00-2:30 | via Zoom**