

Proposed 1/27/19



**Building Bright Futures**

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**Early Childhood Action Plan Update Implementation Plan**

**Proposed Criteria/Goals for updates to Vermont's Early Childhood Action Plan:**

1. Address gaps and unmet needs identified in the Needs Assessment (PDG grant goal)
2. Identify targeted strategies to build on current strengths and assets (PDG grant goal)
3. Increase collaboration, coordination, and policy alignment to leverage existing and new resources efficaciously in Vermont's Birth-Five system. (PDG grant goal)
4. Apply Results based accountability framework to measure impact over time
5. Incorporate a consistent emphasis on equity and building a cultural and linguistically responsive system by integrating the VT Guiding Principles into overall strategic planning effort.
6. Incorporate family voice and leadership across results

The update will be lead by the BBF ECAP Coordinator with support of a facilitator/writer hired with funds from the PDG grant. A working group will be composed of:

- ECAP committee co-chairs and select committee members
- Regional Council representatives
- SAC representatives

**Consultant**

BBF is seeking a consultant with expertise in strategic planning, Results Based Accountability and writing to support the ECAP update process between March and September 2019. The consultant will review and provide input on project tools, documents, and plans to ensure consistent attention to supporting children who are culturally, linguistically, and individually diverse and their families. The consultant will work with ECAP Coordinator, ECAP co-chairs and committee members to gather information to create an updated written document in compliance with expectations in the Preschool Development Grant awarded in 2019. The consultant will gather information from experts in the Vermont early childhood field, existing documents and previous constituent input to prepare a draft Plan presented to the State Advisory Council for approval. A working group will oversee the process to create a finished document no later than September 2019.

## Timeline

January	PDG Grant awarded State Advisory Council reviews ECAP Update Implementation Plan
February	Identify Consultant 2/28 Workgroup Session 1
March	Consultant and ECAP Coordinator prepare first draft of document based on workgroup input Consultant review of materials and incorporation into draft Committees review ECAP by result with input from Regional Councils and other stakeholders Identify online forum to track changes to ECAP in the future
April	Ongoing Committee work
May	5/23 Workgroup session 2
July	7/22 ECAP Summit at Vermont State House Release of Updated ECAP Review of Policy recommendations for SAC
August	ECAP Document Finalized
September	9/23 Document Endorsed by the State Advisory Council Document submitted to PDG Federal Grant Officer

The strategic planning process will take place between February-August 2019, the first half of the PDG grant with a complete product of an updated ECAP no later than August 2019. The planning process will take advantage of existing monthly meetings of the ECAP Leadership Team and ECAP committees, as well as a retreat with ECAP Leadership in February and May 2019. Additional stakeholder engagement will happen at ECAP committee meetings and select additional groups between March and April 2019.